

BEYKOZ UNIVERSITY
GRADUATE PROJECT AND APPLICATION PRINCIPLES OF SIMILARITY
CONTROL FOR THESES

Purpose and Scope

ARTICLE 1 - (1) The purpose of these application principles is to regulate the application regarding the similarity control related to the master's term project, master's thesis and doctoral thesis studies carried out within the scope of graduate programs carried out at Beykoz University.

Base

ARTICLE 2 - (1) These principles of practice have been prepared on the basis of Beykoz University Graduate Education Regulation and Principles Regarding the Opening and Execution of Graduate Programs of the Higher Education Council.

Acquiring Similarity Report

ARTICLE 3 - (1) Similarity report is taken by the graduate thesis project, master thesis and doctoral thesis advisor using a similarity determination program determined by Beykoz University.

(2) Similarity report is taken by uploading the sections consisting of cover page, summary, abstract, introduction, main sections and result sections into the similarity detection program as a single file. While uploading to the program, the title of the master's term project, the title of the master's thesis and doctoral thesis, the student's name as the author's name, and the student's last name as the author's last name are written.

(3) The filtering options in the related program are set as follows in reporting the file of the similarity detection program loaded:

- Excluding bibliography
- Excluding / including citations
- Excluding for parts of text that contain less than 5 words that overlap

Other filtering options provided by the similarity detection program are not included in the reporting.

(4) After the reporting process is completed, the screen shot showing the full title of the master's term project, master's thesis or doctoral thesis and the student's first and last name information and the total number of pages of the file is printed and placed in addition to the similarity report.

Using Similarity Report Before Presentation and Defense

ARTICLE 4 - (1) The similarity rate specified as a percentage in the screenshot recorded after the reporting process performed by the similarity detection program, the total number of pages of the file subject to the reporting and the date of the reporting process are entered into the similarity report.

(2) For the evaluation of the master's term project, master's thesis or doctoral thesis as being off the scope of similarity by the advisor and jury members, the similarity rate stated in the report received by the similarity determination program is 20%, excluding citations, 30% including citations, the quote form one source should not exceed 2%. In the similarity ratio, all responsibility belongs to the student and the advisor. The master's term project, master's thesis or doctoral thesis that do not provide these rates are not presented and evaluated before the jury. Graduate term project, master's thesis or doctoral thesis that do not provide these rates are not taken to presentation and defense before the jury and is not evaluated. However, with the reasoned opinion of the advisor and the approval of the jury, a similarity ratio other than the above values can be applied as an exception on the basis of the term project and thesis. While calculating the similarity rate, the publications made by the student about the master's term project, master's

thesis and doctoral thesis can be excluded.

(3) Students who will sit for the graduate thesis project, graduate thesis presentation or doctoral thesis defense must submit the print out of the term project and the copy of the thesis that they will distribute to the jury members and the print out of the page containing the similarity rate prepared based on this print out, approved and signed by their advisors.

Using Similarity Report in Graduation Process

ARTICLE 5 - (1) The student who is found successful as a result of their presentation / defense and the evaluation of their master's term project, master thesis and doctoral thesis must submit the second similarity report which was prepared by using the information in a second similarity report, which was prepared by using the file containing the possible changes made in the thesis after the date of presentation / defense and evaluation in the annex of the printed and electronic copies to be submitted to the Graduate Programs Institute for the transactions of the graduation. It is also obliged to submit a second similarity report that provides rates below the ratios and is approved and signed by its advisor.

(2) The page created by the similarity detection program and which has the similarity rate and the similarity report prepared based on this print out, approved and signed by the advisor, is submitted to the Graduate Programs Institute to be kept in the student's file.

Enforcement and Execution

ARTICLE 6 - (1) These application principles come into force upon the acceptance of the Beykoz University Senate.

(2) This application is executed by the Rector of Beykoz University.