



STUDENT AFFAIRS SYSTEM (OİS) SELECTING COURSES

2020-2021

INFORMATION

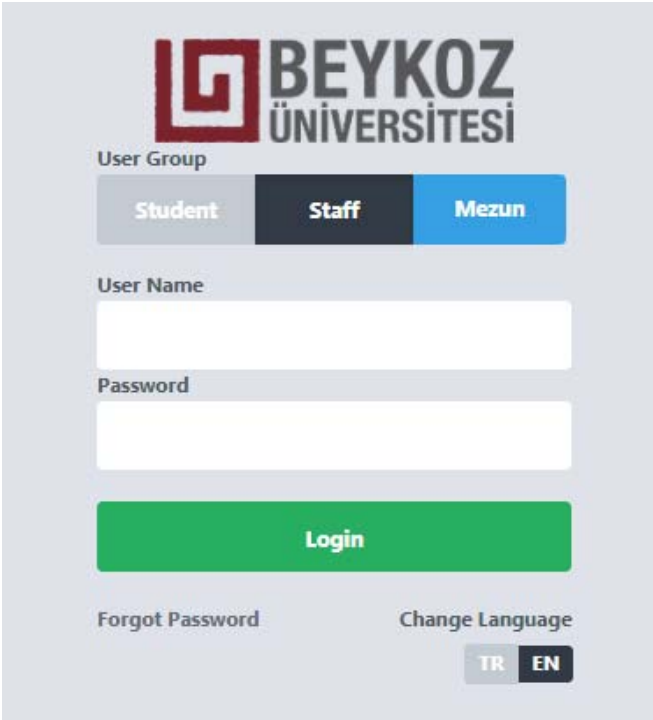
- Registration renewal (course selection) process for every student who extends school in 2nd grade, 3rd grade, 4th grade and vocational schools to avoid loss of term,
- Must be performed through the Student Affairs System (OIS) between **05 - 09 October 2020**, provided that they also fulfill their financial obligation.
- The course selection process for our first year students will be automatically assigned by the system in the Fall semester. Our students do not need to choose a course for the Fall semester.

OIS USER LOGIN

You can log in to the system from <http://ois.beykoz.edu.tr> or www.beykoz.edu.tr homepage by clicking the OIS text in the menu of 'Our Students.' menu.

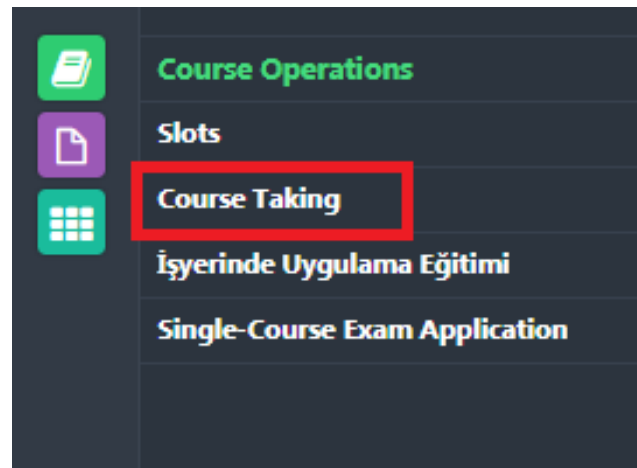
You must enter your username as "name surname" combined and without using Turkish characters. Your password is provided in the first registration.

If you do not remember your password, you can click the "Forgot My Password" link to receive your new password as an SMS.



The image shows the login interface for Beykoz University's OIS system. At the top is the Beykoz University logo, consisting of a red square with a white geometric pattern and the text "BEYKOZ ÜNİVERSİTESİ" in bold black letters. Below the logo is a "User Group" section with three buttons: "Student" (light grey), "Staff" (dark grey), and "Mezun" (blue). Underneath are two input fields: "User Name" and "Password", both with white text boxes. A large green "Login" button is positioned below the password field. At the bottom left is a link for "Forgot Password", and at the bottom right is a "Change Language" section with two buttons: "TR" (light grey) and "EN" (dark grey).

After logging in with your username and password, click on the **Course Selection** screen on the first icon. Again, you can see and check all the courses you have previously taken or have to take from the **Slots** in this icon.



ois / COURSE SELECTION

After the student has selected all the courses to which he / she will be enrolled, he / she clicks on the **Send to Advisor Approval** button for the advisor approval of course registrations. After submission, it appears as **Advisor Approval Status: Pending**.

Advisor Approval Status of the student approved by the course registration advisor then changes to **Approved** and the student is enrolled in classes.

Courses registered							Replacing					
Course Code	Course Name	Credit	ECTS	Slot Period	Group	Type of Instruction	Language	Course Code	Course Name	Grade	Dersi Alan Öğrenci Sayısı	
60231YEEQZ-ENG2173	Academic English	2	4	3	1	Örgün	EN				1	Delete the course
60413MEEQZ-BUS0053	Management and Organization	3	4	3	1	Örgün	EN				1	Delete the course
60222YEEQZ-HIS1032	Principles of Atatürk and History of Turkish Revolution	4	4	3	1	Örgün	EN				1	Delete the course
Credit Limit: 36 Credits Taken: 9 Aldığınız AKTS: 12 Remaining Credits: 24 Danışman o												

Ois / COURSE SELECTION

Our students who extend their school in Vocational School; From the Course Selection screen, they can see all the courses they failed or could not be taken before. When they mark the courses they want to choose, they will be able to see how many credits they have chosen and their prices. They must make the payment to the Financial Affairs Directorate by clicking "Save", enter the OIS again and absolutely send their courses to the approval of the advisor. Thus, final registration for the courses will be made.

Almanız Gereken Dersler					
	Course Code	Course Name	Credit	ECTS	Slot Period
<input type="checkbox"/>	50311TAEQZ-ECO3031	Economics	2	3	1
<input type="checkbox"/>	50421MEEOZ-LOG0011	Logistics Legislation	2	5	1

Number of Credits: **0** Toplam AKTS Kredi: **0** Total Amount: **0.00**

Save

RULES

- **The students who extend the school;** Students who took courses before 2017-2018 can take a maximum of 42 ECTS courses in one semester.
- **Students taking courses as of 2017-2018;** According to the Beykoz University Bachelor and Associate Degree Education Regulation **ARTICLE 20 "Student workload and course taking conditions"**
 - I. Students with a GPA of 1.79 out of 4.00 or less, can take up to 30 ECTS,
 - II. Students with a GPA between 1.80-2.49 over 4.00 can take up to 36 ECTS,
 - III. Students with a GPA of 2.50 out of 4.00 or above, can take up to 42 ECTS,
 - IV. Graduating students can take courses from lower and / or upper semesters can take up to 42 ECTS regardless of their cumulative grade point average, provided that they do not exceed the maximum workload.
- Students can only choose 1 course from the University's Competence and General Education courses (Elective Course Pools). The course to be selected should not be one of the compulsory courses taken before.
- If they wish, students can take the courses they have been successful in the fall semester to raise their grade point averages. The higher grade of the course (s) taken is recorded in their transcript.

RULES

- In order to choose the «**Practice Training in the Workplace**» course in the curriculum of students who have been taking courses since 2017-2018 Fall semester;
 - The GPA must be 1.50 and above.
 - In the third semester, if there are only 2 courses that are required to be taken which have been previously failed and the students has to attend, they can take the Practice Training in the Workplace course. **If the student meets the workload and course taking conditions**, he / she can also select Turkish Language and Atatürk's Principles and History of Revolution course.
 - If there are more than 2 courses that must be attended, he / she cannot select the Practice Training in the Workplace course. Instead, other courses to be taken can be selected.
 - Failed courses that do not require attendance are automatically assigned in the system and there will be a «Delete Course» button next to the courses. The student will be able to choose the Practice Training in the Workplace course **if the student meets the workload and course taking conditions**. If the ECTS credits are not enough, they will be able to select the Practice Training in Workplace Practice by deleting the automatically assigned courses.